**Notice of BL Surrender at Origin**

[Headed letter paper of Customer]

To : Ocean Network Express Pte. Ltd. [insert date]

 7 Straits View, #16-01 Marina One East Tower, Singapore 018936

 The Owners of the [*insert name of ship*]

Dear Sirs

Ship: [*insert name of ship*]

Carriage: Place of Receipt [*insert as stated on BL*]– Place of Delivery [*insert as stated on BL*]

Cargo: [*insert description of cargo*]

Bill of lading: [*insert identification numbers, date and place of issue*]

Shipper: [*insert name of shipper*]

Consignee: [*insert name of consignee*]

Notify Party: [*insert name of notify party*]

All original bills of lading for the above cargo have been surrender to you and we, [*insert name of party requesting delivery],* hereby request you to deliver the said cargo to *"X [name of the specific party] or to such party as you believe to be or to represent X or to be acting on behalf of X"* at [*insert place where delivery is to be made]*.

Yours faithfully

For and on behalf of

[*insert name of Requestor*]

The Requestor

…………………………………

Signature